

Mansfield HS AVID Binder

All student binders should be set up with the same basic plan. Initially, the binder will be set up for each class with consistency. If a particular teacher requests different dividers for their subject please change the dividers as directed and notify Mrs. Watson of the modification to the original set-up so that it will not affect your grade.

The order of the binder should be as follows from front to back.

1. Zipper Bag with supplies
2. Student planner-(required)
3. Subject Area Dividers- These dividers should be in order starting with Block 1 - Block 8.

Each Subject Area will have 3 dividers.

1st- subject (Ex. English 1). This divider will be where all reference handouts given by the teacher to be kept all year and also where all work in-progress will be kept until turned in to the teacher. This section is also where any papers to go home for signatures, unfinished homework and or any work that needs correction will be kept. This section of the binder should be checked **every** night during study time.

2nd- Notes (ex. English 1 Notes). This divider will be where all Cornell and other notes given by the teacher are kept.

3rd -Graded Papers-This divider will be where all graded papers are to be kept. No graded papers should be removed until the subject teacher or Mrs. Watson instructs them to be removed. Samples of student work and projects will be turned in to Mrs. Watson each time the binder is purged for a test grade.

4. Paper Divider- ex. "**Paper**"- AVID students should **always** have notebook paper.

The maintenance of the binder is a major part of the AVID strategies for success and each student enrolled in AVID is expected to comply. No loose papers, binder pockets, and pocket dividers are allowed. Only non-hole-punched current day papers received may be loose until the student can use a hole-punch. AVID students should be prepared everyday with their own supplies. You should never have to "borrow" a pen or pencil from any other student or teacher. If Mrs. Watson is notified you are not prepared for your classes, your AVID grade will be affected.